



The Apple International School



POSITIVE BEHAVIOR POLICY

ACADEMIC YEAR 2025-26

Cultivating better individuals for a better society

Rationale

The Apple International School believes in educating the whole of the child. We envision developing a healthy school culture where pupils respect others and treat them with compassion and tolerance. Educating the young to live in a society as educated and cultured individuals. Thus, we keep the development of positive behavior and attitudes as an important priority for us.

The Positive Behavior Policy is based on the principle of encouraging positive behavior and promoting mindfulness among our pupils. It is also inspired by the Ministry of Education student code of conduct, which aims at achieving the Emirati school principles of enhancing students' good manners and positive conduct. We want our students to nourish and nurture the core values of our school which are:

- Resilience
- Excellence
- Empathy
- Independence
- Global mindedness

We intend to help our children grow not only as successful individuals but also as compassionate human beings who employ the benefit mindset as a way of living. For this, we consider our parent community as equal partners in achieving this goal.

Aim

We aim to create and provide to our students an environment in which he/she can:

1. Contribute positively to the school and the larger community.
2. Commit to the heritage and culture of the UAE.
3. Regulate their emotions and behavior in a socially appropriate way.
4. Feel emotionally safe and reassured leading to an inclination to be regular and actively engaged in school activities.
5. Benefit from a conducive environment for promoting independent learning skills, enterprise, and innovative skills.

School Expectations

The Apple International school sets high expectations from its students with respect to their behavior in school. These expectations are summarized in the below section.

Attitude towards learning:

- The students should be regular and punctual in coming to school.
- The students should have all the learning resources and materials with them, as required by the school.
- Students should be properly dressed in the prescribed school uniform.
- Students should actively engage in various learning activities provided by the school.
- School should take ownership of their learning and collaborate with others in an effective way.

Attitude towards school policies:

- Students should adhere to all the classroom agreements and rules.
- Students should not miss any classes without permission.
- Students can only use their tablets on the allocated days during the activities as advised by the teachers (the cyber safety policy and notices can be referred to for further details on this aspect).
- Students cannot bring cell phones to school.
- Students should respect the property of the school and should take great care of it.
- Students should refrain from any substances prohibited by law and/or that may cause harm to anyone.

Attitude towards community

- Students should respect themselves and others as a unique individual of a diversified community.
- Students should respect the cultures, values and individual differences of others around them.
- Students should be able to resolve conflicts in a peaceful and constructive way.
- Students should refrain from any behaviors that may lead to emotional/physical/social bullying.

Promotion of good behavior

In order to support the promotion of positive behavior, the school uses the following approaches.

Table 1.1

S. No	Expected Behavior	Reward	Person Responsible
1.	Regularity and Punctuality for school	Throughout the term – Full attendance for the term certificate given in the assembly	Class teacher Section Head
		Throughout the year – Full attendance for the year certificate to the parent in the parent-teacher meeting.	Class teacher Section Head
2.	Compliance with school policies and class agreements	Personal acknowledgment after any prominent occurrences.	Teachers
		Achievement certificates given out to students for various traits.	Class teacher Section Head
3.	Exemplary behavior of honesty, compassion, empathy, and courage.	Awarding the 'good conduct' certificate in the assembly.	Class teacher Section head
		Leadership opportunities like student council, prefectorial or class representative board.	Class teacher Section head
4.	Overall good conduct and regularity throughout a term.	Time coupon for 20 minutes for engaging in an enrichment activity of their choice after a discussion with the section heads.	Section Head

- The code of conduct to be followed in the school bus has been specified in the School Bus Behavior Code which is mentioned on the school website.

Approach towards regulating behaviors

We believe that good behavior is about making the right choices. At the same time, it is equally important for students to take ownership of all actions. Hence, the policy outlines a framework that states the behavior that is considered undesirable, unacceptable, and/or unhealthy for the school's learning environment. The behavior violations are classified into four levels as mentioned hereunder

(Table 2.1-2.4), and such on the basis of its degree, seriousness and impact to the student, educational environment and the community in general.

Table 2.1

First Degree	Description
1-1	Recurrent delay in the morning parade or not taking part therein without acceptable excuse.
1-2	Recurrent delay in attendance on time of starting the lesson without acceptable excuse.
1-3	Not committing to the school or sporting uniform without acceptable excuse.
1-4	Not bringing the school books and objects without acceptable excuse.
1-5	Not following the rules of positive behavior inside and outside the class such as not being quiet and disciplined during the lesson and releasing improper sounds inside or outside the class.
1-6	Sleeping during the lesson or official school activities without acceptable excuse. (after assuring the student's health condition)
1-7	Eating during the lesson without acceptable excuse. (after assuring the student's health condition)
1-8	Not committing to handover the assignments on time.
1-9	Misusing the electronic appliances like the tablet/computers/phones during the lesson; this comprises playing video games, etc
1-10	All those acts similar to such violations according to Behavior Management Committee's discretion.

Table 2.2

Second Degree	Description
2-1	Absence at any time without acceptable excuse; before or after the leaves, holidays, weekends and before exams.
2-2	Entering to and leaving the class during the lesson without permission.
2-3	Not attending the school activities without acceptable excuse.
2-4	Instigating to quarrel, threatening or frightening any students or staff.
2-5	Doing any act breaching the public morals or public order of the school and the values and traditions of community such as imitating the opposite sex in terms of clothes and appearance and putting makeup.
2-6	Writing on the school furniture or school bus seats or playing with the alarm or elevator.
2-7	Verbal abuse and excessive behavior to the students, employees or the guests.
2-8	Smoking inside the school grounds and possessing its objects.
2-9	Not responding to the inspection instructions or delivering the prohibited objects.
2-10	All those acts similar to such violations according to Behavior Management Committee's discretion.

Table 2.3

Third Degree	Description
3-1	All types and forms of bullying
3-2	Transferring and copying the assignments, reports and researches or projects and ascribing them to himself
3-3	Leaving the school without permission or escaping from it during the school day.
3-4	Attempt to defame and abuse the school students and employees in the social media.
3-5	Impersonation in the school dealings or forgery of the school documents.
3-6	Damaging the school furniture, instruments and facilities and taking them over.
3-7	Playing with and damaging the school buses, and abusing the driver, supervisor or the road users.
3-8	Physical assault to people inside the school without injury to the victim.
3-9	Reckless driving inside or around the school grounds and not following the safety and security instructions.
3-10	Taking photos, possessing, publishing and circulating of the school's employees and students photos without their permission.
3-11	All those acts similar to such violations according to Behavior Management Committee's discretion.

Table 2.4

Fourth Degree	Description
4-1	Using the means of communication or social media for illegal or immoral purposes or in such a manner abusing the educational institution, its employees or the others.
4-2	Possessing or using the firearm or cold steel and the like inside the school.
4-3	Sexual assault inside the school or the bus or during the activities.
4-4	Physical assault to people inside the school with injury to the victim.
4-5	Systematic (Pre-planned) stealing or concealing it
4-6	Bringing, possessing, offering and promoting unlicensed material, informative or electronic articles violating the values, ethics, public morals, public order and the indecency.
4-7	Sexual harassment inside the school or the bus or during the activities.
4-8	Leak of exam questions or taking part therein in any form whatsoever.
4-9	Causing fire inside the school grounds.
4-10	Abusing the political, religious or social figures of the State.
4-11	Possessing, bringing, promoting or taking the dopes or drugs or the psychotropic substances inside the school or the bus or being under the influence of dopes or drugs or the psychotropic substances not prescribed.
4-12	Broadcasting or promoting extreme, expiatory or atheistic ideas or beliefs abusing the political and social community systems.
4-13	Abusing the monotheistic religions or causing the sectarian sedition in the school.
4-14	All those acts similar to such violations and deemed a crime under the law provisions and according to Behavior Management Committee's discretion.

If a student commits a violation, the school will take the following (Table 3.1) steps as needed.

Table 3.1

Degree of Violation	CONSEQUENCES			
	Once Committed	First Repetition	Second Repetition	Third Repetition
First Degree	1. Apology Letter	1. Verbal Warning	1. Informing the Parent (Section Head) 2. Suspension from extra-curricular activity	1. Meeting the Parent (Section Head) 2. Warning Letter 3. Detention on Field Trip
Second Degree	1. Verbal Warning 2. Apology letter 3. Informing the parent	1. Warning letter 2. Meeting the parent (Section Head) 3. Incident Report	1. Warning Letter 2. Suspension from extra-curricular activity 3. Detention on Field Trip 4. Incident Report	1. Out school suspension (1 day) 2. Incident Report 3. Meeting the Parent (Section Head)
Third Degree	1. Warning Letter 2. Informing the Parent 3. Incident Report	1. Out School Suspension (1 day) 2. Incident Report 3. Meeting the Parent (Section Head)	1. Out school Suspension (2 day) 2. Undertaking letter 3. Incident report 4. Meeting the Parent (Section Head/Head of School with PCO)	1. No reregistration for the following academic year 2. Expulsion (Subject to the approval from KHDA)
Fourth Degree	1. Out school suspension (3 days) 2. Incident report 3. Undertaking letter 4. Meeting the parent (Section Head)	1. No reregistration for the following academic year 2. Expulsion (Subject to the approval from KHDA)		

Behavior Management Committee

Behaviour Management Committee shall discuss the educational and behavioral problems of the students and consider the procedures taken against the violating students according to the provisions of these regulations.

Behavior Management Committee's Terms of Reference

- Studying the behavioral violations of the students, deciding on the same and taking the measures as per the contents of the regulations.
- Approving the procedures of establishing the rules of positive behavior among the students and limiting the violations.
- Achieving the integration of the educational roles oriented to the students' comprehensive care.
- Preparing the reports and filing recommendations.
- Completing the procedures related to monitoring the degrees and delivering the student's certificate after the behavior modification procedures within a proper period along with considering the student's best interest.
- Dealing with the complaints and grievances of parents and deciding on the same subject to the provisions of the regulations.
- Coordinating with the school support team to study the nature of the behavior of each student with special needs or with determination and making the decision in this regard.
- Documenting and keeping records and correspondences of the committee's work.
- The committee shall maintain the confidentiality and privacy of its works especially those related to some violations along with neutralizing the members who have direct relationships with the violating students and those who are not members of the school community.
- Studying the truth, causes, effects and how to get rid of the behavioral phenomena prevailing in the school it.

Dr Jinto Sebastain

Executive Principal

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Reviewed Annually

Last date of Review: August 2025