



*The Apple International School, Dubai*

## UNIFORM POLICY

Date of publication: August 2019

Review date: September 2022

Next review: August 2023

**Aim:**

Apple International school holds high expectations and standards for students under our care. We encourage a professional environment, preparing our students for the world of work and employment. We believe that uniforms can help to develop the right mindset among learners, instilling pride, supporting positive behaviour and discipline. We always promote professional conduct and presentation from students. As responsible citizens, students should maintain a decent attire and outlook. Keeping this in mind, the school has a very strict, well-defined, and comprehensive uniform policy.

**Objective:**

Through this policy, Apple International school shares responsibilities with its students and parents that the student is in full proper school uniform every day they are in school. If a student fails to meet the school uniform requirements, the student will be requested to amend this with immediate effect; if this is not possible, they will be required to remain at home until such time as they can meet the school's expectations. **Students will not be allowed into lessons if they are not in full school uniform.**

**Purpose:**

All students are dressed to the same professional standard. The wearing of uniform removes opportunities for peer pressure and bullying.

**Scope:**

This policy will be used by all staff in conjunction with the School's Behaviour Policy and will apply rewards and sanctions regarding uniform to all students regardless of age and ability. The reporting of ongoing uniform issues by staff will require liaison with the Head of Section who will act to resolve the issues and issue further sanctions as necessary. The Head/Principal will be the final arbiter and students not conforming to the correct school uniform and not willing to resolve any issues will be sent home to change or will be isolated within school.

**Responsibility:**

The wearing of the correct School Uniform is the responsibility of all members of the school community- students, parents, and staff. The wearing of school uniform is an essential requirement and should be worn to and from school as well as in and around school. We expect the full support of parents in maintaining a high standard of dress and presentation from our students.

**School and Staff Commitment:**

As a school and as members of the staff we will:

- Regularly remind students of the School uniform rules and expectations during assemblies, registration time and in lessons.
- Recognise and praise efforts made by students who wear their uniform correctly using commendation cards/merit points.
- Act as positive role model for students.
- Be approachable, responsive, and alert to any problems at home that could cause difficulties with wearing of the correct school Uniform and inform the pastoral care team who will find a way in which to resolve any issues.
- Recognise, correct and issue sanctions for incorrect wearing of the School Uniform in line with the School's Behavior Policy.

**Sanctions:**

**In cases of faltering from the prescribed uniform, the following actions will be taken:**

- The first warning will go from the class teacher to the defaulter. The class teacher will email the parents regarding the issue and the matter needs to be resolved by the parent.
- After the first warning from the class teacher, the matter will be escalated to the Section Head, and a written warning letter will be issued.
- The Head of Phase will address any further offence that occurred by having a face-to-face meeting with the parents.
- If the violation continues, the Principal will meet the student and parent, and a detention letter will be issued from the Principal's desk. In that case, the parent must pick up the child after the detention period.
- If the offence continues, the child will get a three-day suspension, and the matter will be communicated to the KHDA if required.
- If the issue persists, the child will not be registered for the next academic year, and TC will be issued at the end of the academic year.

### **Student Commitment:**

As students we will:

- Wear the correct uniform as stated in the School's Uniform Guide.
- Wear the School's Uniform correctly, e.g. shirt tucked in, wear school blazer with tie or scarf etc.
- Wear the appropriate footwear as stated in the School's Uniform Policy.
- Wear the LEAMS blazer or LEAMS-designed jackets only at all times of the year.
- Wear hair bands only issued by the school.
- Always wear school ID cards.
- Always keep our uniform clean, pressed well and presentable in school.
- Wear the prescribed school uniform according to the day. For example, on PE days, PE uniform and core uniform on other days.
- All shirts will be buttoned up and tucked in properly. Sleeves will not be rolled up.
- Trousers will be adequately belted at the waist and will NOT be kept low.

### **Parental Commitment:**

As parents/guardians we will:

- Give our full support in maintaining a high standard of dress and presentation and the correct wearing of school uniform to and from school as well as in and around school.
- Inform the student's Class teacher or Section Head if a child has difficulty meeting the School Uniform requirements. In such cases, seek permission through email or phone call, at least before the school day begins.
- Provide medical information or a letter from the GP if there are any medical reasons why the wearing of the School Uniform is difficult or needs modifying to meet any individual's needs.
- Provide students with the correct items of clothing for the School Uniform and restrict them from buying incorrect or inappropriate items.
- Restrict hairstyles and shoes to those that are accepted by the school and check for any queries with the Section Head or the Pastoral Care Officer.
- Help the child to maintain a clean and tidy appearance with their uniform and personal hygiene.
- Ensure to purchase the appropriate uniform size to ensure students look smart and decent and to avoid a shabby look. (The approved uniform for each key stage is available on the website).
- Ensure that the student wears ID card to school every day.

### **The uniform must be worn correctly:**

- On arrival at school.
- When travelling home from school.
- When exiting the play areas at the end of break or lunch time.

During **field trips**, students are expected to follow the dress code prescribed by the school authorities.

**Jewellery:**

- Students (Girls only) are permitted to wear one small stud earring in each ear. No other piercings are permitted.
- Jewellery items of religious significance may only be worn with prior approval from the Head of Section, following a formal written parental request.
- Any other jewellery items such as rings, necklaces, wristbands, or ankle bands are not permitted.
- Sunglasses are not to be worn in classrooms or offices.

**Make up:**

- No Make-up is to be worn by students.
- Use of make-up, cosmetics, body paint, tattoos, piercings, and nail polish are strictly prohibited.
- Students are not permitted to carry any make-up items to school; if found offensive, the items will be confiscated and not be returned.

**Tie and Scarf:**

- Ties are compulsory for all FS, KS1 and KS2 boys and girls. KS3, KS4, and KS5 boys must wear their prescribed ties.
- KS3, KS4 and KS5 girls must wear their assigned school scarves.

**Belt:**

It is expected that boys wear a Black Leather belt on all days except when they wear their PE Uniform. The belt should be a modest Black leather belt, with no fancy designs or engravings and no fancy buckles.

**Shoes:**

- Shoes should be black leather school shoes. Shoes should have no colored soles or logos and should be polished regularly.
  - Any types of sports shoes (even if they are fully black) are unacceptable.
  - Any shoes other than the prescribed ones will prohibit the child from being in lessons.
  - During the PE days, students can wear only pure white sports shoes, without any other colour or logos on them.
- (The students must wear clean socks every day along with their shoes as per the uniform guide).

**Hairstyles and Headwear:**

- Haircuts or hairstyles which draw undue attention to the wearer are not permitted. Coloured hair or highlighters are not allowed. Spikes and hair gel are also not permitted.

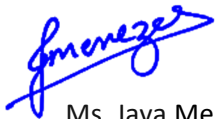
- Boys' hair should be neatly trimmed uniformly to ensure that the ears and forehead are not covered; the length of the hair should not extend beyond the nape.
- Hats/caps are not to be worn at school except for field trips, where they should be plain and simple.
- Girls' hair should not cover the forehead; if longer than the shoulders, it should be neatly braided.
- Muslim girls must wear school-issued Hijabs, neatly tied and should be worn to meet their purpose.

**Others:**

- On any special occasions or celebrations, students can come in semi-formal casual attires with the school Principal's permission. Prior information regarding the same will be communicated by the school authorities.
- Mobile phones, music players, and personal digital assistants are not allowed at school. Only in the case of emergency, a mobile phone may be brought, but it will have to be deposited at the office of the Head of the Section/Class teacher/Reception. Parent consent letter to be brought along with this to seek prior permission.
- The possession of skateboards/skates/roller blades/scooters/and bikes and their use is prohibited at school. However, the school does not take any responsibility for the loss or damage of these items.

**Apple International School's Uniform guide:**

[Uniform-Guide.pdf](#)

A handwritten signature in blue ink, appearing to read "J. Menezes", with a stylized flourish at the end.

Ms. Jaya Menezes

Executive Principal

The Apple International School