



**The Apple International School
Dubai**

ATTITUDES AND BEHAVIOUR

Guiding Principles and Protocol

Child Injury: Follow Up Protocol



The Apple International School Dubai

Purpose

The purpose of this policy is to outline the protocols of caring for students and providing immediate relief to the student in case of an emergency.

Follow Up Protocol

1. In the classroom/ corridor

- The teacher to assess the severity of the injury.
- In case of a bleeding wound or epistaxis (bleeding from nose), the teacher should apply pressure on the wound or pinch the nose with the child's head in normal position, until the doctor arrives.
- If the injury is serious (loss of consciousness, seizures, severe breathlessness, injury above the neck etc.) the school clinic and the school authorities must be informed. The child should not be moved from the spot until the doctor/ nurse attends to the child and administers first aid. The child can then be transferred to the clinic upon administering first aid.
- The teacher to fill in a referral slip for any injured child.
- If the injury is a suspected fracture, send for a wheelchair/ stretcher.
- Once the child is brought to the clinic, the teacher may go back to the class.

2. On the field

- The game or activity is to be stopped and the class is to be left under the charge of the class monitor.



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➤ The injured child will be taken to the clinic by the teacher.

3. In the lab

➤ If there is an accident the teacher should take the child to the clinic. In case of a burn, the teacher should wash it under tap water (do not rub) and bring the child to the clinic.

Important Instruction

If the child cannot move due to an injury (in case of a suspected neck injury, head injury or injury to lower back), send for a wheelchair/ stretcher immediately (a conductor/ maid will be summoned for help) and take the child to the clinic.

If the injury is serious and the child needs to be moved to the hospital, then call for an ambulance. Do not take the child in a private car/ transport. Inform the Section Head, Administrative Manager and the Principal of the incident immediately.

Contact parents/ guardians and inform them of the same.

Jaya Menezes

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Ms. Jaya Menezes
Executive Principal
The Apple International School, Dubai



Enacted and Enforced: 15th October 2015

Reviewed Annually

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