



# The Apple International School, Dubai

ةيملا علا ةحافتلا ةسردم - ييد

## Guiding Principles and Protocol

### Health Care: Statement of Position and First Aid Protocol

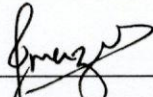
- **Definition**

“The prevention, treatment and management of illness and the preservation of mental and physical well-being through the services offered by the medical and allied health professions.”

- **First Aid Administration Protocol**

1. The child is sent to the clinic with filled referral form by the teacher assisted by another child or supportive staff to clinic depending upon severity of injury. In normal cases students can come alone with the medical referral form to avoid unnecessary crowding in the clinic.
2. The foundation stage teachers can request parents to send one set of uniform with accessories in their daily school bag, so that it could be used if needed.
3. All teachers to ensure that no sharp instruments are found in the class room or with students e.g ; steel rulers, scissors, glass lunch boxes or bottles and pins. In case teacher notices any sharp object in the classroom (eg Nails on the chair or table) she should inform to maintenance department.
4. In case of any communicable disease like chicken pox , measles, mumps, conjunctivitis and hand foot mouth disease, they should bring Doctors certificate. They should take minimum 10 to 12 days rest as per the type

- of the disease. After recovery the child should get the clearance from the school clinic prior to attend the class.
5. If the child is absent from the school for more than two days because of some illness, teacher should inquire about it from the parents and inform the clinic to follow up and keep a proper record as required by Dubai Health Authority.
  6. An assessment is done by the doctor.
  7. First aid to be administered by doctor / nurse.
  8. Doctor / nurse to inform Principal and Administrative Officer immediately.
  9. Doctor / nurse to call parent and inform them of incident.
  10. Ambulance to be called for (if needed) by the doctor / nurse / Administrative Officer.
  11. Nurse to accompany child in ambulance.
  12. Vice Principal / Section Head and Class Teacher to be informed in due course.
  13. Detailed record of incident is prepared by the doctor.



Ms. Jaya Menezes  
**Principal**

**The Apple International School, Dubai**



**Enacted and Enforced: 15<sup>th</sup> October, 2015**

**Reviewed Annually**

**Last Date of Review: 17<sup>th</sup> September 2018**

