



THE APPLE INTERNATIONAL SCHOOL, DUBAI



APPLE INTERNATIONAL SCHOOL

POSITIVE BEHAVIOR POLICY

Cultivating better individuals for a better society



JANUARY 15, 2022

THE APPLE INTERNATIONAL SCHOOL

Rationale

The Apple International School believes in educating the whole of the child. We envision to develop a healthy school culture where pupils respect others and treat them with compassion and tolerance. Educating the young to live in a society as educated and cultured individuals. Thus, we keep the development of positive behavior and attitudes as an important priority for us.

The Positive Behaviour Policy is based on the principle of encouraging positive behaviour and promoting mindfulness among our pupils. It is also inspired by the Ministry of Education student code of conduct, which aims at achieving the Emirati school principles of enhancing students' good manners and positive conduct. We want our students to nourish and nurture the core values of our school which are:

- Resilience
- Excellence
- Empathy
- Independence
- Global mindedness

We intend to help our children grow not only as successful individuals but also as compassionate human beings who employ the benefit mindset as a way of living. For this, we consider our parent community as equal partners in achieving this goal.

Aim

We aim to create and provide to our students an environment in which he/she can:

1. Contribute positively to the school and the larger community.
2. Regulate their emotions and behavior in a socially appropriate way.
3. Feel emotionally safe and reassured leading to an inclination be regular and actively engaged in the school activities.
4. Benefit from a conducive environment for their promoting independent learning skills, enterprise and innovative skills.

School Expectations

The Apple International school sets high expectations from its students with respect to their behavior in school. These expectations are summarized in the below section.

Attitude towards learning:

- The students should be regular and punctual in coming to school.
- The students should have all the learning resources and materials with them, as required by the school.
- Students should be properly dressed in the prescribed school uniform.
- Students should actively engage in various learning activities provided by the school.
- School should take ownership of their learning and collaborate with others in an effective way.

Attitude towards school policies:

- Students should adhere to all the classroom agreements and rules.
- Students should not miss any classes without permission.
- Students can only use their tablets on the allocated days during the activities as advised by the teachers (the cyber safety policy and notices can be referred to for further details on this aspect).
- Students cannot bring cell phones to school.
- Students should respect the property of the school and should take great care of it.
- Students should refrain from any substances prohibited by law and/or that may cause harm to anyone.

Attitude towards community

- Students should respect themselves and others as unique individual of a diversified community.
- Students should respect the cultures, values and individual differences of others around them.
- Students should be able to resolve conflicts in a peaceful and constructive way.
- Students should refrain from any behaviors that may lead to emotional/physical/social bullying.

Promotion of good behavior

In order to support the promotion of positive behavior, the school uses the following approaches.

S. No	Expected Behavior	Reward	Person Responsible
1.	Regularity and Punctuality for school	Throughout the term – Full attendance for the term certificate given in the assembly	Class teacher Section Head
		Throughout the year – Full attendance for the year certificate to the parent in the parent-teacher meeting.	Class teacher Section Head
2.	Compliance with school policies and class agreements	Personal acknowledgement after any prominent occurrences.	Teachers
		Achievement certificates given out to students for various traits.	Class teacher Section Head
3.	Exemplary behavior of honesty, compassion, empathy and courage.	Awarding the ‘good conduct’ certificate in the assembly.	Class teacher Section head
		Leadership opportunities like student council, prefectorial or class representative board.	Class teacher Section head
4.	Overall good conduct and regularity throughout a term.	Time coupon for 20 minutes for engaging in an enrichment activity of their choice after discussion with the section head.	Section Head

- The code of conduct to be followed in the school bus has been specified in the School Bus Behavior Code which is mentioned on the school website.

Approach towards regulating behaviors

We believe that good behaviour is about making the right choices. At the same time, it is equally important for students to take ownership for all actions. Hence, the policy outlines a framework that states the behaviour that are considered undesirable, unacceptable and/or unhealthy for the school’s learning environment. Following table states the behaviours in different categories and mentions the consequences:

S.No	Behavior	No. Of occurrences	Consequences	Person responsible
1	Regular late arrival and/or missing school frequently	More than twice in a month	Communication with the parent via diary and/or call	Class teacher
		3-6 times in a month	Communication with the parent via call or in person	Section Head
		6+ time in a month	Meeting with the Vice Principal	Section Head
2	Disrupting the learning environment of the class through gestures, comments or any other inappropriate actions otherwise	1-3 times in a week	Verbal reprimanding	Teachers Section Heads
		4-6 times a week	Case reported for counseling	Section Head Child Protection officer
		6+ times a week	Communication with the parents	Section Head
3	Damaging School property	1st occurrence	Verbal reprimanding and first verbal warning	Section Head
		2 nd occurrence	Second verbal warning and communication with parents	Section Head
		3 rd occurrence	First written warning issued Case reported for counseling	Section Head Child Protection officer
4	Bullying another pupil or teacher verbally, cyber, physically.	1 st occurrence	Communication with parents and issuance of final verbal warning Case reported for counseling	Section Head
		2 nd occurrence	Meeting with the parent and issuance of a warning letter	Section Head Child Protection Officer
		3 rd occurrence	Suspension from PE	Section Head Child Protection Officer

For severe offences, the matter is to be reported immediately to the governor for protection i.e. the principal of the school. The school may choose to use either of the following means depending on the severity of the case.

1. In-School Suspension – where the child is made to study individually under direct supervision during the school day.

2. Out- of School Suspension – where the child is asked to stay at home for a maximum period of 3 days.

The right to re-appeal – students have the right to re-appeal in case they disagree with the decision or severity of the case reported. The principal shall then hear the re-appeal in all confidentiality and impartially.

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Ms. Surj Wright

Executive Principal

The Apple International School, Dubai

Enacted and enforced: The 15th of November 2015

Reviewed Annually

Last date of Review: The 24th of October 2023

Appendix

LETTER OF CONSEQUENCE

Date:

Subject:

Dear parents,

We regret to inform you that your ward, _____, AIS _____, student of Year _____, has been found engaging in undesirable behavior on _____, with reference to the School Positive Behavior Management Policy and Child Protection Policy supported with KHDA student code of conduct.

Following the communication and discussion with the parent, _____, the consequences of the behavior have been decided for In/Out school suspension on _____
The decision is aligned with the consensus of all respective stake holders.

Further to this, the student is expected to self-reflect on the incident and display positive behavior towards the school in every aspect.

Looking forward to your cooperation

Regards,

The Apple International School

Ms. Surj Wright

Principal

Parent Acknowledgement Signature:



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STUDENT'S UNDERTAKING FORM

I, the undersigned,, student in year, section, of AIS, undertake that I shall adhere to the school's code of conduct inside the school, I will keep the school and its facilities safe and shall follow all school rules. In case of violation of any of the school rules, I shall be accountable for any consequences as per the school code of conduct. I confirm that I have been verbally notified against my unacceptable behaviors/s which I summarize as follows:

1.
2.
3.
4.
5.

Student's name: Signature:

Section Head's Approval and Signature:

Date: / /

The parents shall be sent a copy of this undertaking. The original copy shall be filed with the student's file and school records. The counsellor shall receive a copy of the same.

This to confirm that the Parent/s (Guardian/s) Mr./ Mrs. Relation to the student was contacted by Ms./Mr.: about the signed undertaking at (am/pm) on / / 20__



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PARENT'S UNDERTAKING FORM

I, the undersigned, (Father/ Mother/ Guardian) of student in year section, undertake that the mentioned student shall adhere to the school's code of conduct and all school rules inside the building and facilities and towards the School Authorities. The students shall hold the responsibilities and ensure the safe learning environment with the adherence to Student code of Conduct/PBMP/KHDA code of conduct/school rules. In case of violation to any of these rules, I shall accept all the consequences the student shall be held accountable for as detailed in the school code of conduct. I confirm that I have received a report of all these violations, which I summarize as below:

- 1.....
- 2.....
- 3.....
- 4.....

Parent's name: Signature:

Head of Key Stage Approval and Signature: Date: / /

